

**AGENDA**  
**REGULAR MEETING OF THE CARO CITY COUNCIL**  
**July 5, 2022, 6:30 P.M.**

**CALL TO ORDER (Pledge of Allegiance)**

**AGENDA APPROVAL**

**PUBLIC COMMENTS/VISITORS:**

**COMMUNICATION:**

1. Charter Communications – Upcoming Change
2. Planning Commission Minutes June 14, 2022

**CONSENT AGENDA:**

1. Regular Council Minutes – June 20, 2022
2. Invoices

**CLOSED SESSION:** Discuss Union Contracts – MCL 15.268 Sec 8(1)(c)

1. Motion to Open Closed Session
2. Discuss Union Contracts
3. Motion to Close Closed Session

**REGULAR AGENDA:** (action required)

1. Action on Union Contracts
2. Open Public Hearing – Necessity for Proposed Sidewalk Improvements
3. Public/Council Comment on 2022 Proposed Sidewalk Repair/Replacement Project
4. Motion to Close Public Hearing
5. Decision on Necessity for Repair/Replacement
6. Purchase Approval – Monroe Truck Equipment – Box for 2008 Ford F-350

**ITEMS PENDING/POSTPONED:** None

**COMMITTEE/LIAISON POSITION REPORTS:** None

**MAYOR'S REPORT** – Written report submitted

**MANAGER COMMENTS** – Written report submitted.

**CLERK'S REPORT** – Written report submitted.

**ADDITIONAL PUBLIC COMMENTS**

**ADJOURN**

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June 24, 2022



T1 P1172 \*\*\*\*\*AUTO\*\*ALL FOR AADC 480

City of Caro  
317 S. State Street  
Caro, MI 48723-1725



Re: Charter Communications - Upcoming Changes

Dear Franchise Official:

This letter will serve as notice that on or around July 25, 2022 Spectrum Mid-America, LLC ("Spectrum"), will launch **VMe HD** on the SPP Latino View on channel 344 on the Vassar, MI channel line-up serving your community.

To view a current Spectrum channel lineup visit [www.spectrum.com/channels](http://www.spectrum.com/channels).

If you should have any questions about this change, please feel free to contact me at (810) 652-1422.

Sincerely,

*Karen Coronado*

Karen Coronado  
Manager - State Government Affairs  
Charter Communications

City of Caro Planning Commission

Regular meeting held June 14, 2022 called to order at 7:00 p.m. by Chairman Carpenter.

Present: Mike Carpenter, Bob Eschenbacher, Art Rollend, Herb Sheardy and Denise Steffen.

Absent: Bill Borte and Mike Laethem.

Others in Attendance: Matt Lane - City Manager, Joe Greene-City Mayor and John Urbain-Land Tech

**Sheardy/Eschenbacher moved to approve the minutes of May 24, 2022 as written. Motion carried.**

Al Michel (The Pub) made inflammatory remarks toward Mike Carpenter and the Planning Commission. He was asked to stop and please be seated.

John Urbain was available to answer questions regarding the site plan for Taco Bell's remodel which will also add outdoor seating.

**Eschenbacher/Rollend moved to approve the site plan as presented. Motion carried.**

Al Michel (The Pub) asked how many people were required for a quorum? Mike Carpenter replied five today, based on the current number of Planning Commission members.

**Steffen/Eschenbacher moved to adjourn at 7:20 p.m.**

Respectfully submitted by Denise Steffen, Secretary

## **CITY OF CARO REGULAR COUNCIL MINUTES**

Mayor Joe Greene called the regular meeting of the City Council to order on June 20, 2022, at 6:30 p.m. in the Council Chambers.

Present: Mayor Joe Greene, City Council: Bob Eschenbacher, Emily Campbell, Don Hall, Tisha Jones-Holubec, and Jill White

Absent: None

Others: Matthew Lane – City Manager, Rita Papp – Clerk, Michele Perry – Treasurer, Brian Newcomb – Police Chief, Randy Heckroth – Fire Chief/Code Enforcement Officer, and other guests

### **AGENDA APPROVAL**

#### **22-M-117**

**Motion by Eschenbacher, seconded by White to approve the agenda with the additions of:**

**#8 – Reschedule Policy Committee**

**#9 – Schedule Personnel Committee**

**Motion Carried.**

### **PUBLIC COMMENT/VISITORS:**

Mark Putnam – Read a letter in support of the Caro Roadhouse Museum & Midway Hall. Commented on the need of paving the parking lot next to the Caro Roadhouse Museum.

### **COMMUNICATIONS:** None

### **CONSENT AGENDA:**

1. Regular Council Minutes – June 6, 2022
2. Special Council Minutes – June 9, 2022
3. Special Council Minutes – June 13, 2022
4. Personnel Committee Minutes – June 6, 2022
5. Invoices
6. Department Reports
  - A. Police Report – Chief Brian Newcomb
  - B. Fire Report – Chief Randall Heckroth
  - C. Code Enforcement – Randall Heckroth
  - D. DPW/Water Reports – None
  - E. WWTP – None
  - F. Municipal Parking Violations Bureau Report – Rita Papp

#### **22-M-118**

**Motion by Eschenbacher, seconded by Hall to approve the consent agenda as presented including invoices.**

**Motion Carried.**

**REGULAR AGENDA:** (action required)

1. Open Public Hearing - Proposed Amendment to Ordinance, Art. III – Water Service Div. 3 – Rates, Charges, and Billing Procedure, Subdivision 1. General, Sec. 38-178 - Billing Periods.

**Mayor Green opened the public hearing at 6:39 p.m.**

2. Close Public Hearing - Proposed Amendment to Ordinance, Art. III – Water Service Div. 3 – Rates, Charges, and Billing Procedure, Subdivision 1. General, Sec. 38-178 - Billing Periods.

**22-M-119**

**Motion by Eschenbacher, seconded by Campbell to close public hearing at 6:41 p.m.**

**Motion carried.**

3. Action - Proposed Amendment to Ordinance, Art. III – Water Service Div. 3 – Rates, Charges, and Billing Procedure, Subdivision 1. General, Sec. 38-178 - Billing Periods.

**22-M-120**

**Motion by Eschenbacher, seconded by White to accept and approve the Proposed Amendment to Ordinance, Art. III – Water Service Div. 3 – Rates, Charges, and Billing Procedure, Subdivision 1. General, Sec. 38-178 - Billing Periods and change the utility billing due date to the 4<sup>th</sup> of every odd month.**

**Roll call vote: Campbell - yes, Eschenbacher - yes, Hall - yes, Jones-Holubec - yes, White - yes, Mayor Greene - yes**

**Motion carried.**

4. ICMA – Mission Square 401A Money Market Purchase Plan Amendment

**22-M-121**

**Motion by Eschenbacher, seconded by Hall to accept and approve the Revised Attachment to Adoption Agreement – Plan # 109176 – City of Caro ICMA/Mission Square 401A plan.**

**Motion carried.**

5. MDOT Project 22-5213 Resolution

**22-M-122**

**Motion by Eschenbacher, seconded by Hall to accept and approve the City of Caro Resolution for MDOT Project 22-5213, Gilford Road.**

**Roll call vote: Eschenbacher – yes, Hall – yes, Jones-Holubec – yes, White – yes, Campbell – yes, Mayor Greene – yes.**

**Motion carried.**

6. FY 2021 – 2022 Budget Amendments Resolution

**22-M-123**

**Motion by Eschenbacher, seconded by Hall to accept and approve the City of Caro Resolution of Adoption FY 2021-2022 Budget Amendments.**

**Roll call vote: Hall – yes, Jones-Holubec – yes, White – yes, Campbell – yes, Eschenbacher – yes, Mayor Greene – yes.**

**Motion carried.**

7. Appoint Acting City Manager – June 27-July 1, 2022

## **22-M-124**

**Motion by Eschenbacher, seconded by Hall to accept and approve the recommendation of City Manager – Matt Lane to appoint Brian Newcomb – Chief of Police as Acting City Manager during his absence June 27, 2022 – July 1, 2022 and approve \$500.00 as an additional stipend to Brian Newcomb – Chief of Police for that week of coverage.**

**Motion carried.**

7. Re-Schedule Policy Committee

Policy Committee is re-scheduled for July 5, 2022 at 6:00 p.m.

8. Schedule Personnel Committee

Personnel Committee is scheduled for July 5, 2022 at 6:15 p.m.

**ITEMS PENDING/POSTPONED:** None

## **COMMITTEE/LIAISON POSITION REPORTS:**

1. Economic Development Corporation (Greene) – Highlighted projects that EDC is working on. Sweet Tooth building is sold.
2. Chamber of Commerce (Manager) – Chamber finished the Cars & Crafts event, and it was successful. Chamber is in the process of planning their Chamburger Golf Outing.
3. Downtown Development Authority (Hall) – No meeting.
4. Fair Board (White) – Working on a mural on the back of the grandstands. Landscaping is finished around Midway Hall. Mayor Greene and Council Member Jill White picked out planting spots for trees. Harness races are currently doing training exercises for the next few weeks.
5. Parks & Recreation (White) – Working with the fencing company to replace fence around track. Splash Pad apron is complete. Nine more Adirondack chairs are available for sale.
6. Planning Commission (Eschenbacher) – Discussed Taco Bell remodeling site project.
7. Tuscola County Board of Commissioners (Jones-Holubec) – Read minutes and highlighted that some county property was sold to Hills and Dales. Tuscola County Health Department is getting a new LED sign.
8. Zoning Board of Appeals (Greene) – No meeting.
9. Indianfields Township (Greene) – Did not attend meeting.
10. Almer Township (Campbell) – No update.

**MAYOR'S REPORT** – Written report submitted

**MANAGER'S COMMENTS** – Written report submitted

Highlighted: Quotes were received on executive searches. Frank Walsh has declined to perform search due to busy schedule. Amy Cell is the only one available at a cost of \$18,500.00 each.

**CLERK'S REPORT** – Written report submitted

Commented that she will be out of the office June 21 – 25, 2022 attending the Michigan Association of Municipal Clerks Summer Conference.

**TREASURER'S REPORT** – Written report submitted

**ADDITIONAL PUBLIC COMMENT:**

Resident on Howard Street/Montague Street – Commented on the conditions of the rental properties near him and the blight issues. Also commended the Fire Chief, Fire Department, EMS, & Police for saving his life.

Resident on Luder Road – Concerned with the blight regulations not allowing him to have a tarp shed.

**22-M-125**

**Motion by Eschenbacher, seconded by Hall to adjourn the meeting at 7:26 p.m.**

**Motion carried.**

**Rita Papp**  
**City Clerk**

GL Period	Chk Issue Date	Check No	Vendor No	Payee	Amount
07/22	07/05/2022	75502	2609	A J REHMUS & SON INC	60,849.18
07/22	07/05/2022	75503	47	AFLAC	637.54
07/22	07/05/2022	75504	2804	ANNA HANBY	41.00
07/22	07/05/2022	75505	2789	ASHLEY MONCHILOV	180.00
07/22	07/05/2022	75506	2861	ASHLEY PERKINS	45.00
07/22	07/05/2022	75507	176	BREATHING AIR SYSTEM DIV.	441.20
07/22	07/05/2022	75508	177	BRENTWOOD GRAPHICS	434.00
07/22	07/05/2022	75509	2054	CARO AREA DISTRICT LIBRARY	761.34
07/22	07/05/2022	75510	219	CARO COMMUNITY SCHOOLS	2,885.85
07/22	07/05/2022	75511	242	CARO RENTAL	200.00
07/22	07/05/2022	75512	2055	CARO TRANSIT AUTHORITY	1,021.32
07/22	07/05/2022	75513	2791	CAROL CARTER	94.00
07/22	07/05/2022	75514	2889	CARTEGRAPH	250.00
07/22	07/05/2022	75515	2880	CATHERINE SCHRIBER	50.00
07/22	07/05/2022	75516	2879	CATHY TOMLIN	201.00
07/22	07/05/2022	75517	1976	CHRIS E LANDSCAPING LLC	.00 V
07/22	07/05/2022	75518	2402	COMPANION LIFE INSURANCE	1,482.49
07/22	07/05/2022	75519	319	CONSUMERS ENERGY	706.80
07/22	07/05/2022	75520	2499	DINGES FIRE COMPANY	12,595.60
07/22	07/05/2022	75521	388	DTE ENERGY	18,800.90
07/22	07/05/2022	75522	1958	EAST MI COUNCIL OF GOVERN	265.00
07/22	07/05/2022	75523	2174	EMTERRA ENVIRONMENTAL U	50.49
07/22	07/05/2022	75524	2890	ESTATE OF FRED KERN	127.66
07/22	07/05/2022	75525	2150	FIRST BANKCARD	150.38
07/22	07/05/2022	75526	2455	GREAT LAKES PUBLIC SAFETY	495.00
07/22	07/05/2022	75527	2882	HEATHER EDGINGTON	18.00
07/22	07/05/2022	75528	568	HEIMAN FIRE EQUIPMENT	702.09
07/22	07/05/2022	75529	226	HIRSCHMAN OIL SUPPLY INC	1,233.36
07/22	07/05/2022	75530	581	HOLLOWAY FIRE PROTECTION	35.00
07/22	07/05/2022	75531	2893	HOLLY MOZDEN	6.00
07/22	07/05/2022	75532	2886	JACKQULINE WEBB	3.00
07/22	07/05/2022	75533	2875	JEAN MARIE LEARMAN	180.00
07/22	07/05/2022	75534	1794	JOHN ECKEN	100.00
07/22	07/05/2022	75535	2793	JOY RICHARD	7.00
07/22	07/05/2022	75536	2219	KAPPEN MULCH	150.00
07/22	07/05/2022	75537	683	KAPPEN TREE SERVICE	1,750.00
07/22	07/05/2022	75538	2852	KATHLEEN THOMPSON	21.00
07/22	07/05/2022	75539	2794	KENDRA UREEL	393.00
07/22	07/05/2022	75540	2702	KRISTAL'S HELPING HAND LLC	710.00
07/22	07/05/2022	75541	2731	LAUREN AMELLAL	53.40
07/22	07/05/2022	75542	2891	LISA JUNE	8.00
07/22	07/05/2022	75543	1831	LOUISE HODGES	266.93
07/22	07/05/2022	75544	2809	MARY ELLEN OSTERHOUT	149.00
07/22	07/05/2022	75545	830	MICHIGAN PIPE & VALVE-SAGI	358.50
07/22	07/05/2022	75546	835	MICHIGAN RURAL WATER ASS	3,053.75
07/22	07/05/2022	75547	2796	MIKE PAPP	97.00
07/22	07/05/2022	75548	894	MOORE MOTOR SALES	1,356.33
07/22	07/05/2022	75549	903	MUFFLER MAN	195.00
07/22	07/05/2022	75550	2863	PEARL ROMBERG	64.00
07/22	07/05/2022	75551	1010	RANDALL HECKROTH	80.00
07/22	07/05/2022	75552	2883	RANDY HUND	40.00
07/22	07/05/2022	75553	2894	RESCUE GEAR	2,700.80
07/22	07/05/2022	75554	1054	ROWE PROFESSIONAL SVS CO	7,980.00

M = Manual Check, V = Void Check

GL Period	Chk Issue Date	Check No	Vendor No	Payee	Amount
07/22	07/05/2022	75555	2884	SANDRA WALLER	1.00
07/22	07/05/2022	75556	2887	SARINA WHEATON	4.00
07/22	07/05/2022	75557	1076	SCIENTIFIC BRAKE & EQUIPME	34.29
07/22	07/05/2022	75558	846	STATE OF MICHIGAN	17,111.76
07/22	07/05/2022	75559	1126	STATE OF MICHIGAN - ELGE CA	598.00
07/22	07/05/2022	75560	2860	STEPHANIE HALL	57.00
07/22	07/05/2022	75561	2881	STEVEN MILLS	21.00
07/22	07/05/2022	75562	2864	TARA OLAR	22.00
07/22	07/05/2022	75563	2569	TEAM FINANCIAL GROUP	299.00
07/22	07/05/2022	75564	2885	TERI OSENTOSKI	9.00
07/22	07/05/2022	75565	1189	THUMB CELLULAR	123.90
07/22	07/05/2022	75566	2892	TINA THOMAS	10.00
07/22	07/05/2022	75567	2374	TREETOP PRODUCTS CONSOL	147.91
07/22	07/05/2022	75568	2888	TRI CITY LINE-X	3,150.00
07/22	07/05/2022	75569	1234	TUSCOLA COUNTY	2,437.50
07/22	07/05/2022	75570	1252	TUSCOLA COUNTY TREASURE	4,420.24
07/22	07/05/2022	75571	1201	TUSCOLA INTERMEDIATE SCH	2,166.40
07/22	07/05/2022	75572	2799	WALTER MALBURG	33.00
07/22	07/05/2022	75573	2644	WATER SOLUTIONS UNLIMITED	4,521.97
07/22	07/05/2022	75574	1976	CHRIS E LANDSCAPING LLC	8,251.00
Grand Totals:					167,895.88

Report Criteria:

Report type: Summary

## City of Caro

## **Expense Totals Sheet For All Funds**

Checks to be run on 7/5/22

		<b>AMOUNT</b>
101	General Fund	\$ 27,676.59
202	Major Street Fund	66.67
203	Local Street Fund	1,816.66
204	Municipal Street Fund	61,005.64
242	DDA	1,986.61
265	Drug Forfeiture Fund	0.00
301	Debt Service	0.00
390	Bond Fund	0.00
536	Fire Department Fund	18,810.56
590	Sewer Fund	12,628.61
592	Water Fund	16,420.95
596	Sanitation Fund	94.42
661	Equipment Fund	3,315.40
	Trust & Agency - Tax settlements	28,192.36
	<b>TOTALS</b>	<b>\$ 172,014.47</b>

## Hand Checks & EFTs

**J.O. #**

2400 Reo Drive  
 Flint, MI 48507  
 Sales Rep: Josh Hawkins  
 Ph: (810) 845-9865  
 www.MonroeTruck.com

Quotation ID: 7DB010118  
 Date: 4/12/2022  
 Valid thru: 5/12/2022  
 Terms: NET 30  
 Quoted by: Dave Beaudoin  
 Ph/Fax: 810-853-6833 / 810-238-5009

Quoted to:  
 CARO, CITY OF (ATTN: )  
 317 S STATE  
 CARO, MI 48723  
 Ph: 989-673-7671 / Fax: 989-673-7310  
 Email:

**Chassis Information**

Year: 2008	Make: FORD	Model: F-350	Chassis Color:	Cab Type: REGULAR
Single/Dual: SRW	CA: 60.0	CT: -1.0	Wheelbase: 145.0	Engine: GAS

**Notes:**

Monroe Truck Equipment, Inc. is pleased to offer the following quote for your review:

Description	Amount
108" READING CLASSIC II STEEL SERVICE BODY	
- STEEL UNDERSTRUCTURE	
- 48.5" LOAD SPACE	
- INDUSTRY EXCLUSIVE A60 GALVANNEALED DIAMOND PLATE FLOOR	
- 18 GA OUTER DOOR SKIN, DOUBLE PANEL DOOR CONSTRUCTION	
- HIDDEN DOOR HINGES	
- STAINLESS STEEL ROTARY PADDLE LATCHES	
- NITROGEN GAS STRUT DOOR HOLDERS	
- AUTOMOTIVE BUBBLE TYPE & MECHANICAL DOOR SEALS	
- EAGLE BEAK STYLE ROLLED & PRESSED DRIP EDGE	
- ADJUSTABLE COMPARTMENT TRAYS/SHELVES	
- KNEEBRACED SLAM ACTION TAILGATE	
- SEAMLESS WHEELHOUSE PANEL	
- LED S/T/LIGHTS RECESSED IN BODY END PANELS	
- ACRYLIC E-COAT IMMERSION PRIMER SYSTEM & POWDER COATED FINISH	
- INSTALLED	

BUMPER: STEEL, POOCHED, RECESSED W/ L.E.D. MARKER LIGHTS - POWDER-COATED WHITE (RECOMMENDED FOR USE W/ HITCH)

COMPARTMENT LIGHTING: L.E.D. FLEX LIGHTING ADHESIVE STRIP LIGHTING ATTACHED ON HINGE SIDE OF VERTICAL DOORS AND ON EACH SIDE OF A HORIZONTAL COMPARTMENT. (AVAILABLE ON "A" SIDED BODIES ONLY)

TRAILER RECEPTACLE: 7-WAY, ROUND SOCKET, FLAT PIN, RV STYLE

PAINT BODY "CHROME YELLOW"

DURA-BULL; COMPLETE LOAD-SPACE & TAILGATE  
 (FLOOR, INSIDE OF SIDES, INSIDE OF FRONT WALL & INSIDE OF TAILGATE)

REMOVE EXISTING UTILITY BODY

REMOVE & REINSTALL LADDER RACK AND LIGHT BAR

(2) STROBE LIGHTS: WHELEN, L.E.D.

- (1) AMBER; (1) GREEN

- MOUNTED IN REAR OF SERVICE BODY

(4) WORK LIGHTS: CLEAR, L.E.D. W/ MTE LOGO (3" X 3")

- (1) IN EACH CORNER OF LADDER RACK

Quote Total: \$19,209.00

\*\*\*Due to current market conditions, pricing is subject to change at time of upfit.



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# CITY OF CARO

MANAGER  
MATTHEW LANE  
CLERK  
RITA PAPP  
TREASURER  
VACANT  
ATTORNEY  
LAURA GENOVICH

317 South State Street  
Caro MI 48723  
Phone 989-673-2226  
Fax 989-673-7310  
Website [www.carocity.net](http://www.carocity.net)

MAYOR  
JOE GREENE  
CITY COUNCIL  
BOB ESCHENBACHER  
DON HALL  
TISHA JONES-HOLUBEC  
JILL WHITE  
EMILY CAMPBELL  
KORY BATSCHEKE

**TO:** City Council  
**FROM:** Rita Papp – City Clerk  
**SUBJECT:** Clerk's Report  
**DATE:** July 5, 2022

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- Processed 8 FOIA's during this period.
- Continuing to review Boards and Commission Appointment vacancies.
- Planning Commission has 2 vacant seats. Posted vacancies on city website. No application received as of the date of this meeting.
- Attended the Michigan Association of Municipal Clerks summer conference, June 21-24, 2022, in Traverse City.
- Applied for a grant through MMRMA to cover ½ cost of Michigan Association of Municipal Clerks Summer Conference. Will be decided on July 10, 2022.
- Starting the process of preparing for the August 2, 2022 Primary Election. 705 absentee ballot applications mailed June 2, 2022. Ballots picked up Wednesday, June 15, 2022. Ballots were mailed on June 21, 2022. Absentee Ballot applications and ballots are available in my office.
- Attended and chaired the Election Commission Meeting on June 30, 2022.
- Posted the vacancy on the Council due to the resignation of Kory Batschke, June 9, 2022 in the Tuscola County Advertiser. Due date is July 13, 2022 at 4:00 p.m. Applicants will be interviewed at the July 18, 2022 meeting and appointed until November 2024. Three applicants have been received as of the date of this report.
- Resignation letter from Tisha Jones-Holubec has not been received as of typing this report.
- Posted the upcoming vacancies on the Council due to November 8, 2022 elections. Council Members (3) and Mayor (1). Nominating petitions are available in my office. Filing due date: July 26, 2022 at 5:00 p.m.
- Posted the City Manager's position in the Tuscola County Advertiser per Council's request. Due date July 1, 2022 at 5:00 p.m. Two applications received as of date of this report.
- I will be out of the office July 4, 2022- July 8, 2022 – Vacation. Deputy Clerk, Jana Brown will cover the clerk's duties in my absence.